



# ANNUAL REPORT

*JULY 2004-JUNE 2005*

Australasian Evaluation Society Inc.

P O Box 5223 Lyneham ACT 2602

Ph: +61 2 6262 9093, Fax +61 2 6262 9095

ABN 13 886 280 969

Email: [aes@aes.asn.au](mailto:aes@aes.asn.au)

Web: [www.aes.asn.au](http://www.aes.asn.au)



## TABLE OF CONTENTS

REPORT FROM THE PRESIDENT .....	1
THE AUSTRALASIAN EVALUATION SOCIETY .....	2
Aims .....	2
Members' Benefits .....	2
Our Vision .....	3
Objectives .....	3
Priority Areas for 2004-2005 .....	3
2004-05 KEY OBJECTIVES & STRATEGIES .....	5
REPORTS FROM COMMITTEES & REGIONS .....	9
Ethics & Standards.....	9
Awards .....	9
Publications.....	10
Adelaide Conference Organising Committee .....	11
Fellows .....	13
International Relations .....	15
AES Regions.....	16
THE SOCIETY'S CORPORATE GOVERNANCE.....	23
How the Society is Governed.....	23
Accountability of the Board .....	23
Appointment of the Board .....	23
Role of the Board .....	23
The Board Meeting and Requirements.....	24
Board Members Attendance At Meetings .....	24
Committees .....	24
Indemnity of the Board.....	24
Who we are governed by: The AES Board.....	24
Committees, Life Members & International Relations.....	25
AES Administration .....	26
AES FINANCES .....	27
Treasurers Report.....	28
Overview of Financial Results by AES Activity– 6 Year Comparison .....	29
Board Report.....	30
Auditor's Report .....	31
Statement of Financial Position .....	33
Statement of Financial Performance.....	34
Statement of Cash Flows.....	34
Notes to the Financial Statements .....	35
AES MEMBERSHIP STATISTICS .....	40
MEMBERSHIP APPLICATION FORM.....	41



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## REPORT FROM THE PRESIDENT

In my first year as President, I am pleased to report that the Society has continued to make good progress in a number of key areas in 2004/5.

The Society has achieved its target of financial security earlier than expected, and is now in a very secure financial position. It has diversified its sources of income so that memberships, professional development workshops and the annual conference each make a substantial annual contribution to income. From this strong financial position, the Society now is able to focus even more on providing high quality services to its members. I would like to thank the members of the Executive, in particular, the Treasurer Craig Trimble, for working so well as a team to ensure the Society achieved its financial targets.

There have been further developments in the governance of the Society this year, and the Society faces some key decisions in the coming year about possible changes to the constitutional and legal structure. The Executive and Board will focus on these issues in the coming months and work hard to provide the membership with the best available advice and information on which to make these very important decisions.

Professional development, one of the core aims of the Society, continues to grow in numbers and quality. A total of 11 workshops were conducted in Australia and New Zealand, attracting over 200 participants. Of particular note is the initiative of conducting a professional development workshop series in which a single workshop topic is developed and offered to all regions. In the inaugural series, John Owen, an AES Fellow, developed a workshop on evaluating policy and conducted it very successfully in the ACT, WA, Queensland, Auckland, Victoria and South Australia. I would like to thank John for taking on this task and making it such a success. Based on the success of the first series, the Board has decided to continue with this approach in coming years.

The high quality of the Society's professional development activities is one of the reasons we have attracted over 200 new members in the past year, resulting in a net growth of nearly 12%. The Society's membership of 729 is the highest it has been in the past 6 years. Many of these new members have joined under the policy of providing non-members who register for a workshop or the conference with a year's membership. This has attracted over 210 new members since 2002 of which over 50% renewed their membership in the subsequent year.

The structure of the Society requires each region to take responsibility for providing professional development and networking opportunities for the members in that region. A look at the regional pages on the AES website shows the wide range of activities conducted in 2004/5. I would like to thank the hard work the members of the regional committees have put in this past year and encourage you to continue to contribute at the regional level. I also extend an invitation to all members to join the committee in your region and participate in its activities.

The *Evaluation Journal of Australasia* has produced three high quality issues in the past 12 months and is now back on track in producing at least two issues a year. The editors, Rosalind Hurworth and Delwyn Goodrick, have done an excellent job, as has Brad Shrimpton, the editor of the Society's online newsletter, E-News. I would like to thank them for their continuing valuable contribution to the Society.

The 2004 annual conference in Adelaide continued the great success of previous AES conferences in terms of high quality presentations, excellent feedback from participants, and a substantial surplus. The Brisbane conference is well set to continue this and thanks to Diana Beere, the convenor, and the other members of the conference committee for their hard work and successful planning and management of the conference.

The Secretariat in Canberra has continued to provide excellent support for the Society. I would like to thank Judy Pearce for her patience and fortitude in dealing with the constant demands of running the administration of the Society.

Finally, I am very grateful to all members of the Executive and Board for their commitment of time and effort to the work of the Society. Thanks are also due to the Chairs of Standing Committees who have contributed to the Society's achievements this year. I look forward to working with the members of the new Executive and Board in the coming year.



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## THE AUSTRALASIAN EVALUATION SOCIETY

The Australasian Evaluation Society is a professional organisation for people involved in evaluation. The AES has over 700 members involved in all aspects of evaluation and performance measurement. Members include evaluation practitioners, managers, teachers and students from all levels of government, educational institutions, research agencies, community organisations, businesses and interested individuals. Members meet regularly through Regional Groups centred in major cities in Australia and New Zealand.

A board of management provides overall governance, elected annually from the membership with representation from all regional groups. The AES is an Incorporated Association, supported by a Secretariat based in Canberra.

### AIMS

The Society aims to improve the theory, practice and use of evaluation through:

- establishing and promoting ethics and standards in evaluation practice
- providing a forum for the discussion of ideas including society publications, seminars and conferences
- linking members who have similar evaluation interests
- providing education and training in matters related to evaluation
- recognising outstanding contributions to the theory and/or practice of evaluation
- acting as an advocate for evaluation in Australasia, and
- other activities consistent with the aims.

### MEMBERS' BENEFITS

- Recognition and support - belonging to the premier professional evaluation organisation in Australia and New Zealand, with a network of over 700 practitioners involved in all aspects of evaluation and performance measurement.
- Professional development - keeping up-to-date through publications, seminars, workshops and conferences.
- Networking - making contacts with colleagues in evaluation by joining in regional group meetings for training, networking and discussion of current issues.
- Publications - receive AES publications including the *Evaluation Journal of Australasia*, the annual *Directory of Members* and the *Guidelines for the Ethical Conduct of Evaluations*.
- Awards - members can submit entries for the prestigious AES awards.
- International Evaluation Conferences - stay in touch with the latest trends and issues through the AES's annual conferences.
- Learn from the experts - leading local and international evaluators are involved in conferences and in special events in the regions.
- International links - be part of an international network of evaluation societies.

Further details about AES Membership can be found on our Web site at [www.aes.asn.au](http://www.aes.asn.au)

A membership application form is included at the back of this Annual Report.

## OUR VISION

To be acknowledged as the primary organisation in Australasia providing services to those involved in evaluation (whether as practitioners of evaluation, users and sponsors of evaluation, or educators and trainers of evaluators) through

- being the leading source of information, advice, contacts and networks concerning evaluation theory, practice and use
- promoting evaluation and the interests of those involved in evaluation to the wider community.

## OBJECTIVES

Objective 1:

to be the major **authority** on, and principal advocate for, evaluation in the Society's sphere of influence

Objective 2:

evaluation knowledge, skills, and values are exchanged between practitioners, organisations and evaluation societies

Objective 3:

**links** between evaluation interests are established and used by practitioners

Objective 4:

**professionalism** in the practice of evaluation is accepted by organisations, practitioners and societies

Objective 5:

**membership** of the Society is optimised to meet the society's aims

Objective 6:

**management** of the Society's affairs is conducted efficiently and cost effectively

## PRIORITY AREAS FOR 2004-2005

- Governance of the Society, particularly financial prudence
- Indigenous Evaluation
- Working Effectively with Regions
- Improving Members Services





## 2004-05 KEY OBJECTIVES & STRATEGIES

### OBJECTIVE 1: TO BE THE MAJOR AUTHORITY ON, AND PRINCIPAL ADVOCATE FOR, EVALUATION IN THE SOCIETY'S SPHERE OF INFLUENCE

Strategy	Activity	Timeline	Responsibility
1. Recognition internationally and in Australasia as the main professional body for evaluation in Australasia	Involvement in international partnership of evaluation organisations Responding to and initiating contacts with other professional organisations, government agencies, private organisations etc Promoting the Society to relevant organisations	Ongoing	Executive/Board
2. Referral Base for evaluation expertise	Maintenance and expansion of data base of consultants	Ongoing	Executive/Administrator

### OBJECTIVE 2: EVALUATION KNOWLEDGE, SKILLS, AND VALUES ARE EXCHANGED BETWEEN PRACTITIONERS, ORGANISATIONS AND EVALUATION SOCIETIES

Strategy	Activity	Timeline	Responsibility
1. Conduct professional development activities to facilitate interchange of evaluation knowledge	Provide a series of workshops in regions	On going	Board
	Sponsor and organise Annual International Conference	October 2005	Chair and Planning Committees
	Approve business plan for next year's conference.	October 2005	Board
	Organise and promote regional seminars and meetings and other activities	Ongoing	Regional Groups
	Send <i>E-News</i> to members and put on the society's web site	Quarterly	E-news Editor
2. Produce publications and use electronic communication to disseminate evaluation information	Publish <i>Evaluation Journal of Australasia</i> twice yearly	June 2005, December 2005	Chair Publications Committee, EJA Editor/s
3. Identify and support appropriate strategic initiatives	Create a Strategic Initiatives position on the Board/Executive	Ongoing	Executive
	Appoint a representative in the area of indigenous Evaluation.	Completed June 2004	

**OBJECTIVE 3: LINKS BETWEEN EVALUATION INTERESTS ARE ESTABLISHED AND USED BY PRACTITIONERS**

Strategy	Activity	Timeline	Responsibility
1. Provide opportunities for networking at local, regional, national and international levels	Prepare and publish Directory of Members	April 2005	Admin/Executive
	Development and maintenance of AES website	Ongoing	Admin/Publications Committee
	Identify and conduct joint activities with other professional bodies eg. IPAA, academia, other evaluation societies	Ongoing	Board / Regional Committees
	Facilitate linkages with international evaluation organisations and activities – web site, publications, joint memberships, international partnerships of evaluation organisations, IOCE (International Organisation for Cooperation in Evaluation)	Ongoing	Executive, Admin; Publications
	Encourage networking at regional levels (see earlier comments about inclusion of regional roles)	Ongoing	Regional Groups
	Sponsor and promote visits by international speakers	Ongoing	Conference Planning Committees Regional Groups, Executive

**OBJECTIVE 4: PROFESSIONALISM IN THE PRACTICE OF EVALUATION IS ACCEPTED BY ORGANISATIONS, PRACTITIONERS AND SOCIETIES**

Strategy	Activity	Timeline	Responsibility
1. Recognise outstanding contributions to the theory and/or practice of evaluation	Promote, administer and recommend annual awards by the AES	June 2005	Awards Committee
	Appointment of Fellows	June 2005	Exec/Board
2. Promote ethical conduct in the practice of evaluation	Promoting awareness and encouraging discussions	Ongoing	Ethics Committee and Regional Groups
3. Development and promotion of standards for the society	Explore the development of AES Standards	Ongoing	Ethics Committee/Board
4. Identify and promote development of evaluation competencies	Development competencies self-assessment tool	On-hold	Exec/Board

**OBJECTIVE 5: MEMBERSHIP OF THE SOCIETY IS OPTIMISED TO MEET THE SOCIETY'S OBJECTIVES**

Strategy	Activity	Timeline	Responsibility
1. Determine and implement best ways of optimising membership	Enhance and expand services to members		
	<ul style="list-style-type: none"> <li>▪ Identify, arrange and promote membership benefits.</li> </ul>	Ongoing	Admin/Exec and Regional groups
	<ul style="list-style-type: none"> <li>▪ Maintain accessible database of consultants</li> </ul>	Ongoing	Admin
	<ul style="list-style-type: none"> <li>▪ Electronic advertising of regional activities</li> </ul>	Ongoing	Admin/Regional Reps
	Use of web site to attract enquiries about AES	Ongoing	Admin/Publications Committee
2. Engender and sustain interest in current and potential regions	Identify departments, agencies and organisations which may be interested in AES membership including Public Sector (Local Government/ State /Commonwealth) and Universities and professional organisations and target them	Ongoing	Regional groups/Executive
	Follow – up lapsed members.	Ongoing	Admin/Regional reps.
	Visits to potential regions, lapsed regions	Ongoing	Board/Members
	Biannual teleconferences of regional reps, email list	Ongoing	Board/regional reps

**OBJECTIVE 6: MANAGEMENT OF THE SOCIETY'S AFFAIRS IS CONDUCTED EFFICIENTLY AND COST EFFECTIVELY**

Strategy	Activity	Timeline	Responsibility
1. Foster the efficient management of the AES	Maintain compendium of Board	Ongoing	Executive/Admin
	Develop Draft Business Plan for current year	February 2005	Executive
	Finalise Business Plan for current year	March 2005	Board
2. Develop and maintain efficient membership support systems	Purchase and development of new membership base	February 2005	Admin
	Prepare and publish Annual Report	September 2005	Admin/Exec
3. Provide efficient and effective administration and support services to the Society, the Board and its Committees	Oversee the administration of the AES Office and fulfil annual reporting requirements	Ongoing	President/Secretary
	Organise and produce minutes of the AGM, Executive and Board meetings	Ongoing	Secretary/Admin
	Ensure meetings of Executive and Board are conducted in Accordance with the Incorporation Act	Ongoing	Secretary
	Conduct annual election of office bearers	Aug/Sept 2005	Secretary/Returning Officer
	Maintain accurate accounts & quarterly GST statements	Ongoing	Treasurer/ Admin
	Oversee preparation of financial statements for financial year	July 2005	Treasurer/ Admin
	Oversee conduct of audit	July 2005	Treasurer
	Prepare accurate income and expenditure regional and committee reports for each Board Meeting	Ongoing	Treasurer / Admin
	4. Review constitution	Identify and propose recommended changes for AGM	July 2005
5. Review and improve the governance arrangements	Develop risk management plan	March 2005	Board/Exec
	Review timing of budget and business cycle	March 2005	Board/Exec
	Review legal structure	June 2005	Executive

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## REPORTS FROM COMMITTEES & REGIONS

### ETHICS & STANDARDS

Over the past year, the committee has concentrated on using the opportunity of the annual conference to maintain awareness of the Society's role in ethics, and to encourage reflective discussion among members. A session on ethics was run at the Adelaide conference, using scenarios to stimulate debate and consideration of different issues. The same scenarios were used by North American colleagues to run a session at the later annual conference of the American Evaluation Association, which was well received. This joint approach was intended to build a closer relationship with the AEA's ethics committee, currently headed by Leslie Goodyear. More recently, a research project on ethics in practice has been initiated with AES members as well as members of the American and Canadian evaluation societies. Results will be discussed at this year's conferences. Research results are likely to be published, with interest expressed from two sources.

No conclusions have been reached on new standards for the AES. In the interim, the committee chair has had input to the development of new guidelines on areas of interest, particularly evaluation with indigenous groups, by the Social Policy Evaluation and Research (SPEaR) Committee of the NZ Ministry of Social Development. These guidelines could form a basis for material to be adopted by the AES.

#### Key Initiatives:

The key initiatives at present are collaboration with other groups, such the AEA ethics committee and SPEaR, and the promotion of reflective practice on ethics through interactive sessions at conferences.

#### Future Directions:

An upcoming initiative is likely to be the promotion of awareness of the AES and its ethics-related guidance, for public sector agencies. They were sent to public agencies when they were published, but a new round of publicity is probably due.

#### Committee:

Chair: David Turner

Other Members: Alan Woodward, Bron McDonald, John Alder

### AWARDS

There are five Awards offered annually by the Australasian Evaluation Society. The aim of the Awards is to encourage the development of evaluation and high quality evaluation practice in Australasia. Award nominations for each year close on 30 June and are announced at the Annual Conference of the Society.

#### Committee:

The Awards Committee for 2004-05 consisted of:

Jenny Neale (Chair)

Paul Chesterton, Peter Bycroft and Zita Unger

The awards made by the Society for 2003-04, announced at the 2004 Adelaide Conference are set out below:

#### THE EVALUATION TRAINING AND SERVICE (ET & S AWARD)

This award is presented to an AES member in recognition of an outstanding contribution to evaluation.

No award was made in the category

### **THE CAULLEY TULLOCH PUBLICATION PRIZE**

The aim of this award is to provide recognition to the best journal article or other publication in evaluation. It is funded by an endowment from Dr. Darrel N. Caulley.

No award was made in this category

### **THE EVALUATION STUDY AWARD**

This is awarded to an individual or team which has conducted an evaluation study that has made, or has the potential to make, a significant contribution to the practice or use of evaluation in either the public or private sector in Australasia.

No award was made in this category

### **THE EVALUATION DEVELOPMENT AWARD: EVALUATION POLICIES, SYSTEMS, FRAMEWORKS AND/OR METHODOLOGIES**

This is awarded to an individual or team which has provided leadership or innovation with respect to the practice or use of evaluation in either the public or private sector. The scope includes programs, products, services, personnel, management strategies and other initiatives.

Dr Anna L Johnson and the Strategic Review Evaluation and Research Branch, Queensland Department of Communities for the Evaluating Community Engagement package developed to improve evaluation of community engagement across the Government sector in Queensland.

### **THE COMMUNITY DEVELOPMENT EVALUATION AWARD**

The aim of this award is to encourage evaluations that contribute to community development. It may pertain to or involve youth participation in the design or conduct of evaluation studies related to young people and their development or welfare.

No award was made in this category

### **PUBLICATIONS**

The Committee oversaw the production of the Evaluation Journal of Australasia, the development of e-news, the beginnings of a review of the Society's website, and the involvement of Society Fellows in the Journal review processes.

- Brad Shrimpton took on the role of editor of e-news, and the first edition for 2005 was sent to members in May.
- Dr Delwyn Goodrick and Associate Professor Rosalind Hurworth were appointed as editors of the EJA. A 'catch-up' issue was distributed in May. The two issues for volume 5 were planned for distribution in the second half of 2005.
- The existing web-site was updated and plans were developed for a major review of the website, to be undertaken during the next financial year.
- The Committee provided members with an opportunity to use internet facilities to access the UK journal *Evaluation*.
- Contributions to the EJA were sought from authors in other countries. The Chair is a member of the Board of two other international journals and facilitated the dissemination of information about the EJA through these contacts.

#### **Key Initiatives:**

Regularisation of the production and dissemination of the EJA has been the major concern of the Publications Committee. This has involved extensive work by the new Editors and associated personnel. The committee is confident that the processes put in place will ensure that members can look forward to receiving the EJA regularly, and that the material published will be of interest and relevance to the membership.

**Future Directions:**

As indicated above, the up-date of the AES website is a priority for the future. Linking the membership of the AES to other evaluation societies through electronic means will continue to be explored.

**Committee Members:**

Chair: John Owen

Committee Members: Bob Williams, Rick Cummings, Rosalind Hurworth, Delwyn Goodrick, Bradley Shrimpton

**ADELAIDE CONFERENCE ORGANISING COMMITTEE**

The Adelaide Conference, the 22nd conference conducted by the AES, was held at the Stamford Grand Hotel in Glenelg from Wednesday 13th to Friday 15th October, 2004. In addition, pre-conference workshops were held on the Monday and Tuesday preceding the conference, at the same venue.

The broad theme of the conference was *Diverse Voices in Evaluation*, which centred around four major themes relating to diversity in evaluation as follows:

- Cultural diversity
- Stakeholder diversity
- Evaluation diversity
- Contemporary issues

**Workshops:**

15 workshops were delivered attracting 238 participants overall.

- *Issues for Engaging Indigenous Communities in Evaluation* - Alwin Chong
- *Strategic Evaluation: Building Self-Evaluation Capacity of Not-for-Profit Boards* – Colin Sharp
- *Managing Evaluations & Managing People: Some Issues and Problems* – Eve Barboza
- *Planning for Inclusive Evaluations* – Murray Saunders
- *Qualitative Monitoring without Indicators: the Most Significant Change Technique* - Jessica Dart
- *Project Evaluation with Migrant Groups and Refugees: Problems and Solutions* – Paul Aylward
- *Communication for Effective Evaluation* – Diana Beere and Robert Lake
- *Boundaries, Borderlands and Border-Crossings: Cultivating Self as a Responsive Instrument to Maximize Excellence in Evaluation* – Hazel Symonette
- *Evaluating Policy: Trends and Issues* – John Owen and Pam St Leger
- *Are there such things as friendly Performance Indicators?* – Murray Saunders
- *Writing Reports that get Read: Telling and Selling the Evaluation Story* – Robert Lake
- *Consensus Methods for Evaluations: The Nominal Group and Delphi Techniques* – Rosalind Hurworth
- *Demystifying Consultation: Achieving Meaningful Dialogue and Debate* – Sally Duckworth
- *Effective Information Graphics in Evaluation: Telling the Quantitative and Qualitative Story* – Robert Lake
- *Using Focus Groups in Evaluation* – Paul Aylward

### The conference:

The conference attracted 288 participants from all AES regions, Canada, Korea, Papua New Guinea, the Philippines, United Kingdom and USA. The program comprised of keynote addresses, plenary panels, a program of concurrent sessions including 81 presenters and 4 speakers corners (free space). All proposals submitted were included in the program.

The conference evaluation showed that novice conference delegates form a relatively small proportion of conference delegates (14%), that nearly one in two delegates rated themselves as possessing 'intermediate' evaluation knowledge and skills (49%) and more than one third (37%) come with advanced or expert knowledge and skills.

The Social program included:

- A visit to Warriparinga, the Living Kurna Cultural Centre, at Marion was offered to delegates, family and friends on Tuesday night (the cost was subsidised thanks to the sponsorship from Health Promotion SA) - A cultural evening at the Living Kurna Cultural Centre provided delegates with an introduction to the Kurna people and their culture. Guests were given a guided tour of the Centre, a performance by the Paitya Kurna dancers and a taste of Bushtucker prepared and served by the women from the Neporendi Aboriginal Forum.
- Conference opening ceremony – a Kurna elder, Georgina Williams, welcomed conference participants to Kurna land and Karl Telfer and the Paitya Kurna dancers introduced delegates to the Kurna language and dances.
- Welcome reception - a cocktail party on the first night of the conference provided delegates with an opportunity to network and browse the displays of books and work by local Aboriginal artist in attendance prior to a performance by the children from Kurna Plains School.
- Conference dinner - The dinner was held at the Stamford Grand with music and entertainment provided by a local Aboriginal singer/song writer, Howie Sumner, and his band of musicians (again thanks to the sponsorship from the Health Promotion SA). The AES president presented the annual AES awards at this dinner.
- Morning yoga classes led by a local yoga teacher were offered to delegates on the mornings of the conference. Those who attended said they enjoyed it.

### Invited Keynotes included:

- Professor Murray Saunders from Lancaster University, UK
- Dr Hazel Symonette from University of Wisconsin-Madison, USA
- Dr Irene Watson, Flinders University, Adelaide.
- Penny Hawkins, NZ, AES Presidential address

### Sponsorship:

- The Government of South Australia through the Department of Health and Health Promotion SA
- National Centre for Vocational Education Research Ltd.
- BearingPoint Australia Pty. Ltd.
- Footprint Books
- The Fred Hollows Foundation

### Committee members:

Susan Dawe, Conference Convenor

Other members: Neville Highett, John Pilla, Anne Bosio, Ruth Davey, Libby Kalucy, Gary Crilley and Dennis List



## FELLOWS

### THE FELLOWS OF THE SOCIETY ARE

**Anona Armstrong** (Victoria), **John Owen** (Victoria), **Sue Funnell** (NSW), **Chris Milne** (NSW), **Colin Sharp** (South Australia), **Ralph Straton** (Western Australia) **Ian Trotman** (Wellington), **Jerome Winston** (Victoria)

### INTRODUCTION

In 2002-03 the Society developed, after extensive consultation with members, a special category of membership to be known as AES Fellows. During the more than twenty years of its existence, the Australasian Evaluation Society has had a number of very distinguished members who have made significant contributions over a period of years to both the AES and the field of evaluation. Many have won AES awards, but this recognition is limited in time and often recognises only a part of their contribution. For those members who have made a long term contribution to the AES and the evaluation profession, it is appropriate to recognise their contribution through a special category of membership. This is a positive step towards enhancing the professionalism of the society. It is also in the Society's interests to maintain an ongoing and mutually beneficial relationship with these individuals who are recognised leaders in the profession. The concept of a special category of member, Fellowship, addresses both of these issues. The AES Policy on the Fellowship of the Australasian Evaluation Society is available at [www.aes.asn.au](http://www.aes.asn.au)

### PURPOSE OF THE FELLOWSHIP

The purpose of the Fellowship shall be to further the aims of the AES by establishing a category of membership for the Society's most esteemed members to further enhance the Society's image as a professional body. This initiative supports Objective 4 of the AES Business Plan: Professionalism in the practice of evaluation is accepted by organisations, practitioners and societies.

### FELLOWS FOR 2004

A further two members became Fellows of AES in 2004. Their citations follow.

**Jerome Winston**, Program for Public Sector Evaluation, Victoria

***i. support of the interests and welfare of the AES or of a particular part of the Society's activities;***

Jerome Winston has been a stalwart of evaluation and of the AES for over 25 years. He was a foundation member of the AES and was instrumental in establishing the progenitor evaluation network. He also helped facilitate AES involvement in the first International Conference of Evaluation Associations in 1995.

***ii. promotion of the Aims of the AES and/or facilitating those aims;***

Jerry has always been interested in and contributed to discussions on ethical issues chaired the first AES Ethics Committee in 1989. The impetus from that Committee later became the basis of the AES's revision of its aims to include ethical codes. Jerry was the initial AES newsletter compiler and had several periods as regional representative on the Board, and is the holder of an ET&S Award

***iii. contribution to the body of knowledge and/or practice of evaluation;***

Jerry helped to develop one of the first evaluation training kits in 1985 -86 for the Commonwealth Rehabilitation Service. That led on to teaching in the field. For example, he taught about Goal Attainment Scaling in 1985 which led to the ongoing use and development of the technique in Australia - endorsed and admired by Prof Tom Kiresuk, its founder. Jerry (& others at RMIT) established the first Australian Evaluation Newsletter 1977 - 1984, which was the vehicle for the sharing of knowledge and networking about evaluation practice before the AES was formed in 1986. He has been a strong exponent of ways of validly using quantitative data and on the use of performance indicators, preparing many papers on such topics and giving many presentations.

**iv. contributions to the profession through research, mentoring, teaching, writing, speaking on professional issues;**

Jerry has been prominent in teaching, including the establishment of the Program for Public Sector Evaluation at RMIT and many invited presentations at conferences, in research as demonstrated by journal articles, and in practice through consultancies and projects. In addition, Jerry has frequently played a mentoring role for a number of evaluators in Australasia and in relation to the teaching and research programs that those evaluators undertake.

**v. fostering the links between the AES and other professional organisations.**

Jerry has been a driving force from Australasia behind the establishment of the Malaysian Evaluation Society, as well as liaising regularly with the AEA and CES.

**Associate Professor Ralph Straton**, Institute for Social Programme Evaluation, Murdoch University, Western Australia.

**i. support of the interests and welfare of the AES or of a particular part of the Society's activities;**

Ralph Straton has been a stalwart of evaluation and of the AES for more than 30 years. He set up the first postgraduate course in evaluation in Australia at the University of Sydney in 1974 as part of the Masters degree courses run by the Education Faculty. In 1978 he established the Institute for Social Programme Evaluation at Murdoch University.

**ii. promotion of the Aims of the AES and/or facilitating those Aims;**

Ralph has had a very long association with the Society including being the 2<sup>nd</sup> chair of the awards committee, and president of the AES (2000-2001). contribution to the body of knowledge and/or practice of evaluation;

**iii. contribution to the body of knowledge and/or practice of evaluation;**

Ralph was among the first to have a PhD in evaluation research in Australia, and as a teacher, researcher, and consultant his contribution to the development of the body of knowledge is substantial. For example, he wrote the first historical reflection on the practice of evaluation in Australia in 1982. He has been the primary contributor to building the capacity of evaluation in WA and one of the primary contributors across Australia. He has conducted a wide range of workshop and successfully supervised a number of PhD's in evaluation.

**iv. contributions to the profession through research, mentoring, teaching, writing, speaking on professional issues;**

After the 1973 Karmel Report, Ralph chaired one of the National Evaluation Committees (which had a significant budget and explored the wider implications of innovations as well as evaluation of their effectiveness of education funding). This institutionalised evaluation in Government policy and administration like never before in Australia. Ralph also played a key role in the national evaluation processes of the Innovations Program of the Schools Commission fostering self evaluation by funded projects with the assistance of evaluation mentors/ facilitators in the mid to late 70's.

He has played a strong role in exploring the factors that affect the utilisation of evaluation both through conducting his own research and mentoring others e.g. students who are researching these issues. Thus, his work and that of the Institute over more than 20 years of teaching and mentoring evaluators has had a significant influence on the practice of evaluation in Australia.

**v. fostering the links between the AES and other professional organisations.**

Ralph wrote the first commentary on the need for Australia to adopt the Stufflebeam's Program Evaluation Standards, and his was often one of the few Australasian voices at American conferences.

## INTERNATIONAL RELATIONS

The International Relations activities for 2005 have been focussed in two main areas: the AES/IOCE relationship and the identification and engagement of international speakers for the 2006 conference. The AES is a major player in the development of the IOCE along with the two other longest established evaluation associations, the AEA and the CES.

Penny Hawkins participated in the IOCE special session on cultural diversity at AfrEA Conference - an International panel comprising representatives of evaluation associations.

The Committee has been assisting with the liaison and engagement of international speakers for the Darwin 2006 conference. The following speakers have been confirmed - Dr. Ray Rist, World Bank, USA; Prof. Masafumi Nagao, Japan; Prof. Konai Helu Thaman, Fiji. They have also been promoting the AES conference through IOCE.

### Future Directions:

- Develop a proposal for an IOCE session at the Darwin Conference, October 2006.
- Negotiation with the World Bank in relation to the potential for a condensed IPDET course to be run adjacent to the Darwin conference in October 2006.
- Explore the potential for awarding scholarships and/or sponsorship for evaluation practitioners from developing countries to enable their attendance at the Darwin conference.

### Committee:

Chair: Penny Hawkins

Others: Jessica Dart, John Owen, Ganesh Rauniyar

## AES REGIONS

### AUCKLAND

The Auckland Evaluation Group (AEG)'s evaluation activities have been steady with monthly meetings of the AEG committee and planned events throughout the year which were all well attended.

- 9 March - Evaluation Soapbox - This event provided an opportunity to reflect on experiences from 2004 and voice opinions on current trends.
- 27 April - Seminar - *Using "Nudist" – a software approach to qualitative research analysis* - Jens Hansen and Lyn Lavery (25 participants)
- 22 June - Panel discussion - *Safe Contracting*. Four panel members offered a balanced view on safe contracting: Sue Walker, Allan Wylie, Jennifer Leigh, Alan Gomes and Robert Brennan
- 18-20 July - AEG/WEG Conference  
Tauhara Centre, Acacia Bay, Taupo (50+ participants)  
*Evaluation – Making it Real in Aotearoa New Zealand. Leading by Example, Leading by Association* - Evaluators and others from various parts of the country came together and shared their ideas, beliefs and challenges around evaluation practice in New Zealand.

#### Committee:

Regional representative: Anne Barlow

Treasurer: Michele Lennan, Newsletter editor: Michael Blewden, Secretary: Pam Oliver

Co-Chairs: Pam Oliver and Nancy Sheehan, Membership Secretary: Michele Lennan, IT: Jon Postlewaite, Professional Development: The whole committee

Kathryn Goodman joined the Committee part-way through the year.

#### Plans for 2005-2006:

- 12 August. AEG/AES Workshop by John Owen on *Policy Development and Evaluation, Trends and Issue* (22 participants from Auckland and other regions)
- 7 September AEG AGM with Guest speaker Guest Dina Fuli, a Maori and Tokelauan descendent, speaking about evaluation which involves Maori and Pacific people.

#### Ongoing:

- Planning for 2006 AEG Aotearoa. This is planned for towards the end of next year, date to be confirmed.
- Further development of the AEG website at <http://www.freewebs.com/aucklandevaluationgroup/>
- Regular professional education events
- Review of the AEG relationship with AES.

### CANBERRA REGION

After a quiet first half to the year, the Canberra Chapter profited from three members joining the committee in early 2005. In Canberra, the market for brief professional presentations is met well by the Canberra Evaluation Forum, which attracts larger numbers to its monthly meetings than the AES can do. So other than opportunistic occasions when they are aware of a suitable presenter that would be attractive, the committee decided to focus on meeting the needs of the more full-time evaluator community through user-pays workshops and unstructured meetings. The program included:

- 25 August - Yoland Wadsworth - *Narrative methodology*
- 3 May - Workshop with John Owen on *Policy Evaluation* (25 participants)
- 31 May - Scott Bayley – *Role and Quality of Recommendations in Evaluation*.

**Committee:**

Regional representative: Graham Smith

Committee members: Rosemary James, Tulip Penney and David Roberts

**Planning for 2005-2006:**

The Chapter intends to continue the current plan for very informal meetings plus user-pays workshops. As part of this, we identified in 2004-05 a need for a workshop on 'Writing Effective Evaluation Reports that get Read', which was held on July 29 2005, presented by Robert Lake. We have also identified a need for basic evaluation training, which might be presented in a 2-day workshop.

**NEW SOUTH WALES**

There have been a number of unexpected departures by committee members during this year to take up overseas positions and/or leave of absence. Plus the regional representative has dealt with an unexpected termination of his employment contract. This has severely limited the capacity of the NSW committee to progress an active agenda of workshops & seminars over and above its professional development series.

NSW runs its series of 5 professional development workshops during the year, with 3 completed to date:

- Alison Wallace & Ania Wilczynski (URBIS jhd), *Government Commissioned Evaluations: getting the best outcomes*
- Louisa Minney, *Evaluation in International Contexts*
- Ralph Hall, *Evaluating student peer mentoring at UNSW*

The professional development workshops have been restructured to better accommodate members' needs for networking. This has meant having free-time after the committee meeting for at least 30mins and before the professional development workshop.

**Committee:**

Regional representative: Anton Mischewski

Secretary: Rob Anderson

Others: Eve Barboza, Karen Fisher, Louisa Minney, Marie Delaney and Chris Milne,

**Planning for 2005-2006:**

The group is reassessing the NSW committee structure to better meet the needs of its participant members at this level because of the significant number of unexpected departures from the committee.

Venue: locating a new city-based venue for 2006 is a priority as the current UTS space will be unavailable now that Rob Anderson has left. Members are investigating alternate spaces in the CBD and will report back at the November committee meeting.

## NORTHERN TERRITORY

The region ran four lunchtime forums (25 participants to each event)

- *What comprises a good participatory evaluation process for professional development participants* - Terry Dunbar
- *Most Significant Change Technique relating to an evaluation technique for use in large organisation* – Nea Harrison
- *Translating Evaluation into Action – an NT wide Change Management Initiative across the hospital and community sectors* - Jenny Young
- *Steps to Consider in Developing Effective Evaluation Frameworks* – Jenny Young

### Committee:

Regional representative: Jenny Young

Committee: Nea Harrison and Liz McDonald

### Planning for 2005-2006:

A Conference Planning Committee has been established to plan for the 2006 AES International Conference which will be held 4-7 September 2006 at the Holiday Inn Esplanade. The Conference Theme is *Evaluation in Emerging Areas*. The Call for Proposals Brochure will be published and distributed in late November 2005. The Conference Planning Committee meets on a fortnightly basis.

## QUEENSLAND

The Queensland committee meets every second month and is supported by two very busy sub-committees, the Professional Development Sub-committee and the 2005 Conference Committee. Unfortunately they have lost a few hard-working members from these groups in the last twelve months, due to work commitments, transfers and other factors, and their loss has been all the more keenly felt as they have been unable to lure new people to replace them. This is probably not surprising given the high workloads involved in current conference planning activities, but they are hoping for renewed interest in active involvement in the Queensland committee next year – with perhaps some of it coming from the many new members who have joined the branch this year.

The continuing steady increase in membership over the past twelve months seems again to be due largely to the ongoing program of professional development activities throughout the year. These continue to attract interest from an ever-widening group of people, mainly in the public sector, who are involved or have interests in evaluation.

The main professional development activities continue to be the free lunchtime seminars, which consistently attract attendance of 40 or more people, with one recent seminar attended by 80 people. These seminars are held monthly from February to November inclusive, and provide not only professional development but also networking opportunities. A free light lunch after each seminar is provided by the Department of the Premier and Cabinet, and the venue is provided courtesy of Queensland Treasury. The program for 2004-2005 was as follows:

- Jul 2004: Rick Williams: *The interface between evaluation and research*
- Aug 2004: Bob McDonald: *Audit and evaluation: Differences and common ground*
- Sep 2004: Greg Herbert: *Building evaluation into program design*
- Oct 2004: Brett Fielding: *Evaluating the Health Connect North Queensland trial*
- Nov 2004: Andrea Lanyon & Marion Norton: *As easy as falling off a log (frame): Developing program logic skills with funded agencies as the basis for program evaluation*
- Feb 2005: Matthew Vanderbyl: *Building an evaluation culture through Operational Performance Reviews*

- Mar 2005: Dr Robyn Keast: *Applying network analysis as an evaluation methodology*
- Apr 2005: Dr Suzanne Hoverman: *Enhancing process values in designing evaluations*
- May 2005: Lyn Vass: *Benefits realisation in IT projects – the evaluator’s perspective*
- Jun 2005: Dr Kate Freiberg: *Challenges in evaluating multi-strategy community-based projects*

In addition, they had two days of workshops which proved very successful:

- October 2004 - Two half day workshops with Professor Murray Saunders: *Planning for inclusive evaluations* and *Developing friendly performance indicators* (16 participants in each workshop)
- June 2005 - Dr John Owen: *Policy development and evaluation: Trends and issue* (26 participants)

#### Committee:

Regional representative: Diana Beere

Secretary: This role is currently shared amongst committee members.

Membership Officer: Patricia Régo

Professional development sub-committee: Diana Beere, Yvonne Darlington, Greg Herbert

2005 Conference committee: Diana Beere, Toni Craig, Suzanne Hoverman, Andrea Lanyon, Patricia Rego, Craig Trimble, Ellen Vasiliauskas, Jill White

Others: Wendy Hodge, Chris Knight, Garry Videroni

#### Planning for 2005-2006:

The Queensland Region plans to continue its monthly lunchtime seminar series in 2005-06, provided that sufficient speakers are available and there are sufficient members of the Professional Development Sub-committee to share the workload. Seminars have already been presented in July and August, and organisation of the September seminar is currently in hand. However, at present it seems unlikely that there will be an October seminar, due to the conference activities in the same month; and no speaker has yet been confirmed for November. Nonetheless, several possible speakers for early 2006 have been identified so far.

As indicated above, one day of workshops – two half-day workshops with Michael Quinn Patton – has already been run very successfully in 2005-06, and given the high level of interest in John Owen’s workshop on policy development and evaluation in June 2005, we will be seeking to offer this workshop again in the first half of 2006. As usual several full- and half-day workshops will be offered in conjunction with the Brisbane 2005 AES International Conference in October, but at this stage no other workshops are planned for 2005-06.

The Queensland committee plans to continue its other existing activities to promote membership and enhance services to members, and will seek additional opportunities (within prevailing human resource constraints) to achieve these objectives.

#### SOUTH AUSTRALIA

This year began with a big thank you to Susan Dawe who had been South Australia’s regional representative for the previous three years. Her final major task was convening the AES conference in Adelaide October 2004, which was a very successful event. The regional committee however, did not lose Susan’s wealth of knowledge and expertise as she stayed on as a member.

The regional committee focused on developing and implementing a seminar and workshop program that would be of interest to the AES-SA members.

The program has included a workshop with Sue Funnell on Constructing and Using Program Logic (22 participants) and five seminars/meetings:



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## REPORTS FROM COMMITTEES & REGIONS

- *A systems approach to evaluation of training programs and other workforce development strategies* - Dr Ken Pidd
- Conference Debrief with Susan Dawe
- *A Strategic Plan* - Mr Terry Tysoe
- *Indigenous Evaluation* - Dr Merridy Malin and Mrs Debra Maidment
- *Evaluation and Forecasting* - Dennis List

### Committee:

Regional representative: Merrian McCormick

Secretary: Rita Perkons

Professional development Coordinator: John Lawrence

Others : John Pilla, John Alder, Anne Bosio, Susan Dawe, Dennis List

### Planning for 2005-2006:

For 2005-2006 we are planning to conduct 6 seminars and one or two workshops including a workshop with John Owen on *Evaluation for Policy Development Trends and Issues*.

### TASMANIA (Report unavailable)

Regional Representative: Thomas Hay

### VICTORIA

The Victorian Branch has maintained an active approach with 8 seminars. The flyers for the seminars are now reaching a wide audience and attendance at meetings has increased. Many non-AES members attend and are encouraged to join the Society.

### Seminars:

Seminars with participation of 15-20:

- July - *Evaluation Approaches for Indigenous Issues* - Andrew Jackomos, Ian Hamm, Antoinette Gentile, Inez Dussuyer
- August - *Negotiation in Evaluation: Making it Work* - Melissa Conley Tyler, Anne Markiewicz, Bridget Roberts
- November - *Measuring complex concepts: measuring and reporting on sustainability* – Lotta Lilja & Kim Lazenby
- February - *Internal & External Evaluation: What are the Guidelines* - Melissa Conley-Tyler
- March - *Integrating Arts-based Inquiry into Evaluation Methodology* - Professor Helen Simmons
- April - *Evaluating Community Governance* - Professor Anona Armstrong
- May - *Narrative Evaluation of Health Promotion* - Adjunct Professor Yoland Wadsworth
- June - *Participatory Evaluation in Community Building* - Dr Tricia Szirom

### Committee:

Regional representative: Graeme Harvey

Secretary: Kim Lazenby

Membership Officer: Bernadette Swanson

Professional development sub-committee: Anthea Rutter



Others: Lynda Berands, Donna Loveridge

### Planning for 2005 – 2006:

Activities are planned until the end of 2005 including:

- July 05: Seminar - *Issues in Evaluating Mental Health*, Anthea Rutter & Maggie McGuinness
- August 05: Workshop - Policy Development and Evaluation, John Owen

## WELLINGTON

WEG (Wellington Evaluation Group) provided a mix of seminars, workshops and other associated events in 2004/5. There continues to be an interested and active membership from both AES and other interested practitioners in the Wellington community. The group finds that having a mix of local and out of Wellington/overseas presenters works well.

In July: Meenakshi Sankar, Department of Labour and Lisa Rodgers et al Ministry of Education presented a thought provoking session *Doing action research – some lessons and challenges* which was hosted in conjunction with the Association of Social Science Researchers (ASSR) with whom WEG has a number of members in common. Also in July Paul Duignan ran an informative workshop *Working as an Independent Evaluator* which had the added bonus of allowing independent evaluators the opportunity to network and discuss issues in common. This was followed in September by an *Evaluation Café* discussion that lead directly on from the workshop in July and provided a further opportunity for informal networking. Many WEG members went to Adelaide in October for the AES conference and took the opportunity to catch up with evaluators from across the world. They had one of the keynotes from the conference, Murray Saunders from the UK, run a post-conference workshop *Inclusive Evaluation* which enabled a range of people to take advantage of his expertise in the area. In December there was the *Christmas party and IgNobel Awards* The award winning entry was selected by the WEG committee and went to Dunkin Donuts which it was felt captured the spirit of rigorous international comparative evaluation of a crucial aspect of policing. Congratulations to the evaluators (who shall remain nameless).

The 2005 programme started with a half-day workshop with Dr Rick Cummings, *Improving Use in Evaluation Studies*. In March Joan Sykora (from the Ministry of Social Development, Research and Evaluation Unit, and formerly from the USA) and Robin Peace, (formerly from the Ministry of Social Development, Research and Evaluation Unit and currently Associate Professor in evaluation at Massey University) presented a seminar: *Creating connections: research-policy-practice*. In April, Kataraina Pipi and Jay Takoko gave a seminar *Using graphic presentation in evaluation - a creative approach to presenting evaluation findings*. This was based on a workshop they do and created a lot of interest around how findings could be presented visually for different audiences. In May Dr Ralph Straton presented a workshop: *Design of impact evaluation studies*. In June an *Evaluation Café* was held where the topic of what was AES/WEG providing and what else was required were the topics for discussion.

### Committee:

Regional representative: Jenny Neale

Convenor: Penny Hawkins

Events Co-ordinator: Mathea Roorda

Treasurer: Nan Wehipeihana

Membership Officer: Bob Williams

Other: David Turner

### Planning for 2005 – 2006:

WEG Committee is meeting in September to plan its future activities. At present they expect to have a number of members attending and presenting at the Brisbane Conference, plus a workshop from a keynote and are looking to seeing whether other presenters at the conference may be prepared to re-present in Wellington.

## WESTERN AUSTRALIA

The West Australian branch continued their program of free lunchtime seminars and workshops (charged for with a discount to AES members).

The 2005 program was launched on 25 February with a seminar by **Mr Patrick Dodson** *So Many Evaluations, So Many Failed Dreams*. Sessions were held at the Theatre, East Perth Government Offices, attendances averaged between 80 and 100 people and the program was as follows:

Thursday 24<sup>th</sup> March Dr Rick Cummings *Rethinking the Use of Evaluation Studies*.

Thursday 21<sup>st</sup> April Dr Duane Pennebaker *Health Service Research – Outcome Evaluations*.

May Workshop: *Policy Evaluation* – John Owen.

Thursday 16<sup>th</sup> June A/Prof Leila Green and A/Prof Nadine Henley *Empowering Parents to Prevent Bullying*

## Planning for 2005-6

Events have already been planned for the second half of 2005 including:

Thursday 21<sup>st</sup> July A/Prof Geoff Riley *HealthRight-Evaluating the Physical Health of the Mentally Ill*.

Wednesday 31<sup>st</sup> August A partnership breakfast and half day seminar with the Institute of Public Administration Australia, WA on Measuring sustainability.

Thursday 20<sup>th</sup> October Dr Erica Lewin *Anglo-Indian Women in Western Australia: Past, Present and Future Identities*.

17<sup>th</sup> November Workshop: *Evaluation in Aboriginal Contexts* – John Scougall, Jill Abdullah and Scott Fatnowna.

## Joint seminar with IPAA

This is the third year that the WA Branch has run a seminar jointly with IPAA in August. A range of speakers presented on the topic *Evaluating legislative change* with a breakfast seminar. The seminar attracted over 100 participants and raised over \$2000 for the AES.

## Committee

Rosemary Cant (State Coordinator)

Sue Paterson (Regional Representative)

Heather Aquilina

Valerie Burns

Rick Cummings

Jenni Ibrahim

Karen Schmidt

Tulip Penney

Robyn Pozzi

Richard Robinson

Julie Rosenberg-Russell

Margaret Duckworth

Sheri Hudson-Mabbs

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## THE SOCIETY'S CORPORATE GOVERNANCE

### HOW THE SOCIETY IS GOVERNED

The Australasian Evaluation Society is governed by a network of regional and specialist committees. A board of management provides overall governance and is vested with the ultimate authority over the Society's affairs. The network comprises hundreds of members who work with the Board to achieve the Society strategic and business plans.

### ACCOUNTABILITY OF THE BOARD

The Board is accountable to the Society's membership. All members of the Board must adhere to the requirements of the Associations Incorporations Act 1991 (Australian Capital Territory) and the provisions set out in the Society's Constitution and Policies.

### APPOINTMENT OF THE BOARD

The 2004-05 Board comprises 19 members. The Board make-up comprises the Executive, Regional Representatives and up to 5 other positions appointed by the Executive and Regional Committees reflecting major committees of specialist advice to assist in the functioning of the Board. The Executive is comprised of the 5 office bearers positions of President, Vice-President, Secretary and Treasurer, plus up to an additional 3 positions nominated by the Board (1 position for 2004-05). The Regional Representative comprised 10 Board recognised regional committees for 2004-05.

The Executive is elected annually by the membership. Regional representatives are elected from members within substantial geographic regions, eg. States and or regional areas, recognised by the Board as having sufficient members to enable the furtherance of the society's aim, including at least one each from Australia and New Zealand. Additional positions established pursuant to the Constitution are also elected by the membership.

Members of the Board shall not hold the same position for more than three consecutive terms, except for the Secretary and Treasurer who may stand for one additional term with the approval of the Board.

### ROLE OF THE BOARD

While the Board has overall management and control of the Society, it is subject to the provisions of the *Associations Incorporation Act 1991* and the *AES Constitution*, delegate certain operational powers to committees and regions. All Board positions are unpaid. Board members direct costs of involvement with the Society in pursuing its aims and objectives are reimbursed.

## THE BOARD MEETING AND REQUIREMENTS

In 2004-2005 there were 2 Executive meetings and 5 full Board meetings. Under the Society's Constitution a quorum for the transaction of the business of a meeting of the Board shall be 50% of the members of the Board. All meetings of the Executive and Board were quorate in 2004-5.

## BOARD MEMBERS ATTENDANCE AT MEETINGS

<i>Name</i>	<i>Executive</i>	<i>Board</i>
Rick Cummings	1	5
Jenny Neale	1	5
Kim Lazenby	2	5
Craig Trimble	2	5
Nan Wehipeihana	2	5
Anne Barlow	n/a	4
Diana Beere	n/a	4
Graeme Harvey	n/a	3
Penny Hawkins	n/a	4
Thomas Hay	n/a	2
Merrian McCormick	n/a	2
Anton Mischewski	n/a	1
John Owen	n/a	2
Sue Paterson	n/a	2
Graham Smith	n/a	3
David Turner	n/a	3
Jenny Young	n/a	4
Susan Dawe	n/a	3
Susan Goff	n/a	1
Christine Fahey	n/a	0
Robert Lake	n/a	5

## COMMITTEES

At the start of 2004-2005 there were 5 standing committees of the Board; Ethics; Awards, Publications; International Relationships and the Adelaide 2004 Conference Committee.

## INDEMNITY OF THE BOARD

In accordance with the Association Incorporations Act and the Society's own Policies, the AES has directors and officers insurance and professional indemnity for all Board members.

## WHO WE ARE GOVERNED BY: THE AES BOARD

### EXECUTIVE

#### **Rick Cummings, President**

Rick is Senior Lecturer of institutional research and evaluation in the Teaching and Learning Centre at Murdoch University. He has over 26 years of experience in public sector management, policy research and program evaluation mainly in education and health. Rick has been a member of the AES Executive since 2001.

**Jenny Neale, Vice President**

Jenny is an Associate Professor and Head of the School of Social and Cultural Studies at Victoria University of Wellington. She has over 25 years experience in research and evaluation practice. As well she has over fifteen years of teaching in the area to postgraduate students from the public, private and community sectors. Jenny joined the Executive in 2004.

**Kim Lazenby, Secretary**

Kim Lazenby is currently working as Manager, Performance Audit in the Victorian Auditor-General's Office. Kim has over 18 years experience in public sector policy development and program delivery. She has established and managed and evaluation functions in state and federal government bodies. Kim has been AES Secretary since September 2003.

**Craig Trimble, Treasurer**

Craig is an Audit Manager in Performance Management Systems Auditing with the Queensland Auditor-General's Office. He has over 16 years experience in financial and performance auditing in the public sector including a stint with the Victorian Department of Treasury and Finance's output effectiveness and pricing review unit. Craig joined the AES executive in October 2002.

**Nan Wehipeihana, Fifth Executive member**

Nan joined the Executive in May 2004 after accepting the Board's invitation to take up the strategic initiatives position. Nan is an independent evaluator and specialises in public sector programme and policy evaluation. Nan has over 11 years research and evaluation experience and has a particular interest in evaluation practice as it relates to Māori and other indigenous cultures.

**REGIONAL REPRESENTATIVES**

Name	Regional Committee
Anne Barlow	Auckland Region
Jenny Neale	Wellington Region
Graham Smith	Canberra Region
Anton Mischewski	New South Wales Region
Jenny Young	Northern Territory Region
Diana Beere	Queensland Region
Merrian McCormick	South Australian Region
Thomas Hay	Tasmanian Region
Graeme Harvey	Victorian Region and Regional Coord. Aust.
Sue Paterson	Western Australia Region

**COMMITTEES, LIFE MEMBERS & INTERNATIONAL RELATIONS**

**COMMITTEES OF THE BOARD**

**Ethics**

Chair: David Turner

Other Members: Alan Woodward, Bron McDonald, John Alder

**Awards**

Chair: Jenny Neale

Paul Chesterton, Peter Bycroft and Zita Unger

### Publications

Chair: John Owen

Other Members: Rick Cummings, Delwyn Goodrick, Rosalind Hurworth, Bradley Shrimpton and Bob Williams

### International Relationships

Chair: Penny Hawkins

Other members: Jessica Dart, John Owen and Ganesh Rauniyar

### Adelaide 2004 Conference Organising Committee

Conference Convenor Susan Dawe

Other members: Neville Highett, John Pilla, Anne Bosio, Ruth Davey, Libby Kalucy, Gary Crilley and Dennis List

### LIFE MEMBERS

Anona Armstrong

### FORMER BOARD MEMBERS

Ms Susan Dawe

Ms Susan Goff

Ms Christine Fahey

Mr Robert Lake

### AES ADMINISTRATION

Judy Pearce, Administrator

Michelle Vincent, Webmaster

The AES Administration provides support for the Executive and the Board including:

- Production of the membership directory and consultants register.
- Membership including maintenance of membership data base, membership payments and material to new members.
- Maintenance of the AES Web site.
- Assistance with material to members including E News, broadcast emails and bulk mailing.
- Maintenance of AES office, files, supplies etc.
- Support to regional representatives and committees.
- Provision of financial support including management of the AES' MYOB.
- Assistance with elections, meetings, annual report.
- Assistance with the organising of regional workshops and the annual conference

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## AES FINANCES

The following should be read in conjunction with the Statutory Statements (pages 31 to 39). Statutory Statements are prepared on a full accrual accounting basis and in accordance with applicable Australian Accounting Standards and the requirements of the *Associations Incorporation Act 1991* (ACT) and the audit opinion is included according to these standards.

### Statement of Financial Results

AUSTRALASIAN EVALUATION SOCIETY INC. ABN 13 886 280 969

### INDEX TO ANNUAL FINANCIAL REPORT

Treasurers Report  
Overview of Financial Results by AES Activity  
Board Report  
Independent Audit Report  
Statement of Financial Position  
Statement of Financial Performance  
Statement of Cash Flows

### NOTES TO THE FINANCIAL STATEMENTS

- |                                      |                                  |  |
|--------------------------------------|----------------------------------|--|
| 1. Statement of Accounting Policies  | 6. Receivables                   | 11. Retained Surplus                       |
| 2. Revenue from Ordinary Activities  | 7. Other Current Assets          | 12. Board Members                          |
| 3. Expenses from Ordinary Activities | 8. Property, Plant and Equipment | 13. Society Objectives and Contact Details |
| 4. Auditor's Remuneration            | 9. Payables                      | 14. Cash Flow Information                  |
| 5. Cash Assets                       | 10. Unearned Revenue             | 15. Financial Instruments                  |

## Treasurers Report

### OVERVIEW OF 2004-05 FINANCIAL RESULT – YEAR IN REVIEW

The Society's overall operating surplus at end of June 2005 was \$65,582 compared to a revised budget net profit for the full year of \$510.

The improved operating surplus over the budgeted period is highlighted by total operating income of \$146,400 (net of conference) as compared to budget forecast of \$127,400, an increase of \$19,000. Membership growth contributed approximately \$7,400 more than budget to a total of \$84,400 and Special Project (Professional Development) revenue of \$52,986 (\$40,000 budget) was the main contribution to this increased revenue. Analysis of this result provides anecdotal evidence that the increased professional development activity is attracting and retaining new members. (July 2003-04 total income \$129,200).

The level of operating expenditure was \$145,160, which was \$13,740 less than revised budgeted expenditure of \$158,900. Reasons for decreases in budgeted expenditure were due to only 2 EJA rather than 3 EJA that were budgeted for, and produced at less cost than previous editions (saving \$15,600). Also expected Special Project expenditure was below budget as was membership services and regional groups not expending their full allocation of \$500. However, some costs have been above budget, namely governance, and here the \$5,100 additional spend comprised \$3,600 for AES assuming financial responsibility for Conference Evaluation, and small overspends on Executive and finance of approximately \$1,100 each. (July 2003-04 total expenditure \$139,395)

Once again, despite extensive conference budget briefings, the Adelaide result was some \$50,000 against a budgeted result of \$40,000, however at some stages the conference was expected to break-even. (2003-04 Conference result \$56,300).

The balance sheet position has been strengthened as a consequence of this result with cash holdings and investments of \$205,400 (July 2003-04 \$152,000).

Cash investments total \$188,789. The Fixed term deposit, earning 5.70% pa matures on 21 April 2006. Current amount invested here is \$102,725 (2004 \$50,000 at 5.45%). A further \$85,854 is invested at 3.9% in respect of variable rate cash deposits (2004: \$50,000 at 5.45%).

The finances of the Society can be said to be in good shape to withstand any high risk failure such as AES conference and / or professional development activities.

### OUTLOOK 2005 - 06

On current estimates the Society is budgeting for a cash deficit of potentially \$36,800, before allowing for the 2005 conference result (budget return \$20,000). The predominate factor affecting this relates to an expected \$18,000 to undertaking the task of maintaining existing membership (taking into account increases in membership fees), increases to special projects funding and general increases in administration supplies, international relations and services. The actual net cash position will be approximately \$16,000.

This is not to say that the Society is unable to meet its obligations to members and suppliers, as substantial reserves of cash and investments of approximately \$190,000 have been accumulated for such events. Though will be provided to the ongoing wise investment of these funds, some of this money is considered to be of use for investment in web site upgrade and other software to streamline administration, and expansion of benefits to members.



Regards  
Craig Trimble  
AES Treasurer

30 September 2005



## OVERVIEW OF FINANCIAL RESULTS BY AES ACTIVITY– 6 YEAR COMPARISON

	2004-05 \$000	2003-04 \$000's	2002-03 \$000's	2001-02 \$000's	2000-01 \$000's	1999-2000 \$000's
<b>Membership Services</b>						
Revenue	84,371	76,834	71,569	64,360	56,261	54,213
Cost	39,821	41,740	49,566	33,883	37,260	69,655
Result	<b>44,550</b>	35,094	22,003	30,477	19,002	-15,442
<b>Professional Development &amp; Special Projects</b>						
Revenue	52,968	48,750	21,457	17,397	3,100	1,303
Cost	22,111	36,494	13,668	1,159	2,091	-
Result	<b>30,858</b>	12,255	7,789	17,397	3,100	1,303
<b>Conference</b>						
Revenue <sup>§</sup>	218,248	248,510	176,083	189,907	73,835	-
Cost	158,989	192,216	148,429	147,972	54,105	-
Result	<b>59,259</b>	56,294	27,654	41,935	19,730	39,901
<b>Governance &amp; Corporate Services**</b>						
Revenue	7,450	3,571	3,475	1,631	4,458	2,427
Cost	62,817	61,160	52,357	48,179	52,171	79,091
Result	<b>-55,367</b>	-57,589	-48,881	-46,548	-47,713	-76,664
<b>Total Australasian Evaluation Society</b>						
Revenue	369,731	377,665	272,585	273,295	137,654	97,844
Cost	304,148	331,610	264,020	231,193	145,626	148,746
Result	<b>65,582</b>	46,055	8,565	42,102	-7,972	-50,902

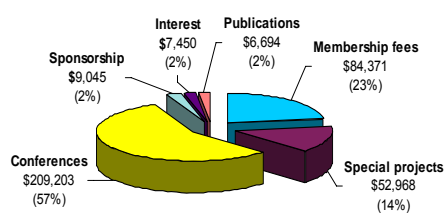
\*Membership services includes Membership, Publications and AES Web, administrators charged split 1/3 membership, 2/3 Conference

\*\* Governance & Corporate Services includes Executive, Board and Regional Committees and support functions, Administration Support, Finance, Legal, Information Technology and interest income and banking charges.

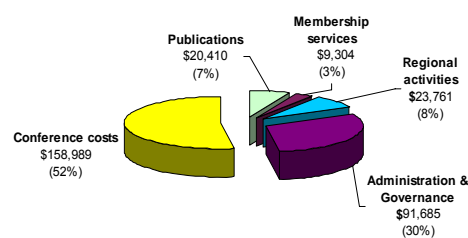
§ Conference Income differs to financial statements by including Sponsorship Income of \$9,045 1999-00 and 2000-01

The Following depiction is based on figures on an accrual basis that forms the above analysis

Revenue Contributions 2004-05



Expenditure 2004-05



## BOARD REPORT

Your Board members submit the financial report of the Australasian Evaluation Society Incorporated for the financial year ended 30 June 2005.

The names of each person who was as a member of the Board during the year ended 30 June 2005 or at the date of this statement are:

### Current Members

Dr Rick Cummings	President
Dr Jenny Neale	Vice-President
Ms Kim Lazenby	Secretary
Mr Craig Trimble	Treasurer
Ms Nan Wehipeihana	
Dr Anne Barlow	
Dr Diana Beere	
Mr Graeme Harvey	
Ms Penny Hawkins	
Mr Thomas Hay (from 14 October 2004)	
Ms Merrian McCormick (from 14 October 2004)	
Mr Anton Mischewski (from 14 October 2004)	
Dr John Owen (from 15 October 2004)	
Ms Sue Paterson	
Mr Graham Smith	
Mr David Turner (from 15 October 2004)	
Ms Jenny Young	

### Former Board members

Ms Susan Dawe (to 14 October 2004)  
Ms Susan Goff (to 14 October 2004)  
Ms Christine Fahey (to 14 October 2004)  
Dr Robert Lake (from 15 October 2004 to 26 July 2005)

### Principal Activities

The principal activities of the Society during the financial year were to:

- provide education and training in matters related to evaluation;
- recognise outstanding contributions to the theory and/or practice of evaluation;
- establish and promote ethics and standards in evaluation practice;
- provide a forum for the discussion of ideas including society publications, seminars, workshops and conferences;
- link members who have similar evaluation interests;
- act as an advocate for evaluation; and
- other activities consistent with the above aims

### AUSTRALASIAN EVALUATION SOCIETY INC. ABN 13 886 280 969

The net surplus of the Society for the year ended 30 June 2005 was \$65,582 (2004: \$46,055 surplus)

In the opinion of the Board, the accompanying financial report presents fairly the financial position of Australasian Evaluation Society Inc. as at 30 June 2005 and its performance for the year ended on that date in accordance with Accounting Standards and other authoritative pronouncements of the Australian Accounting Standards Board.

In the opinion of the Board, at the date of this statement, there are reasonable grounds to believe that Australasian Evaluation Society Inc. will be able to pay its debts as and when they fall due.

Signed in accordance with a resolution of the Executive this 18<sup>th</sup> day of September, 2005.



(AES Treasurer)

## AUDITOR'S REPORT

**ascent**

1 st Floor, 2 Napier Close  
Deakin ACT 2600

**INDEPENDENT AUDIT REPORT**

To the Members  
Australasian Evaluation Society Incorporated  
**(ABN 13 886 280 969)**

**Scope***The financial report and responsibility of the Board*

The financial report comprises the Board Report, statement of financial position, statement of financial performance, statement of cash flows and accompanying notes 1 to 15 for Australasian Evaluation Society Incorporated (the Society) for the year ended 30 June 2005.

The Board is responsible for the preparation and true and fair presentation of the financial report in accordance with the provisions of the *Associations Incorporation Act 1991* of the Australian Capital Territory and the constitution of the Association. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

*Audit approach*

We conducted an independent audit in order to express an opinion to the members of the Society. Our audit was conducted in accordance with Australian Auditing and Assurance Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with the *Associations Incorporation Act 1991* of the Australian Capital Territory, Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the Society's financial position, and of its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and

assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by management and the Board.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

Ascent Audit - ABN 16 131538 621

# ascent

1 st Floor, 2 Napier Close  
Deakin ACT 2600

## Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

## Qualification

It is not practicable for the Australasian Evaluation Society Incorporated to maintain an effective system of internal control over cash received from conference and membership activities until their initial entry into the accounting records. Accordingly, our audit is limited to amounts recorded as received in the accounting records of the Society

## Qualified Audit Opinion

In our opinion, except for the effects of such adjustments, if any, as might have been determined to be necessary had the limitation described in the qualification section above not existed, the financial report of the Australasian Evaluation Society Incorporated:

- gives a true and fair view of the financial position of the Society at 30 June 2005 and of its performance for the year ended on that date, and
- is presented in accordance with the Associations Incorporation Act 1991 of the Australian Capital Territory, Accounting Standards and other mandatory financial reporting requirements in Australia.

## ASCENT AUDIT

Chartered Accountants



Eric Hummer  
Partner

Dated 16 September 2005

Ascent Audit - ABN 16 131 538 621

## STATEMENT OF FINANCIAL POSITION

## AS AT 30 JUNE 2005

	Note	2005 \$	2004 \$
<b>CURRENT ASSETS</b>			
Cash assets	5	188,779	130,487
Receivables	6	7,482	8,489
Other	7	9,151	5,668
<b>TOTAL CURRENT ASSETS</b>		<b>205,412</b>	<b>144,644</b>
<b>NON CURRENT ASSETS</b>			
Property, plant and equipment	8	474	263
Other	7	5,907	-
<b>TOTAL NON CURRENT ASSETS</b>		<b>6,381</b>	<b>263</b>
<b>TOTAL ASSETS</b>		<b>211,793</b>	<b>144,907</b>
<b>CURRENT LIABILITIES</b>			
Payables	9	10,179	5,315
Unearned revenue	10	1,000	4,560
<b>TOTAL CURRENT LIABILITIES</b>		<b>11,179</b>	<b>9,875</b>
<b>TOTAL LIABILITIES</b>		<b>11,179</b>	<b>9,875</b>
<b>NET ASSETS</b>		<b>200,614</b>	<b>135,032</b>
<b>EQUITY</b>			
Retained surplus	11	200,614	135,032
<b>TOTAL EQUITY</b>		<b>200,614</b>	<b>135,032</b>

The accompanying notes form part of these financial statements.

STATEMENT OF FINANCIAL PERFORMANCE

FOR THE YEAR ENDED 30 JUNE 2005

	Note	2005 \$	2004 \$
Revenue from ordinary operations	2	369,731	377,665
Cost of sales - publications		(20,410)	(13,623)
Membership services		(9,304)	(7,073)
Regional activities		(23,761)	(36,494)
Administration and governance		(91,685)	(82,204)
Conference costs		(158,989)	(192,216)
Net surplus from ordinary activities		65,582	46,055
Total changes in equity	11	65,582	46,055

STATEMENT OF CASH FLOWS

		2005 \$	2004 \$
<u>Operating activities</u>			
Receipts from members and customers		224,773	203,946
Interest and dividends received		6,859	2,842
Payments to employees and suppliers		(172,890)	(158,422)
Net cash generated (used)	14(a)	58,742	48,366
<u>Investing activities</u>			
Payments for software		(450)	-
Net cash generated (used)		(450)	-
Net movement in cash and cash equivalents		58,292	48,366
Cash and cash equivalents at beginning of year		130,487	82,121
Cash and cash equivalents at end of year	5	188,779	130,487

The accompanying notes form part of these financial statements.

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JUNE 2005

**Note 1: Statement of Accounting Policies**

This financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards and other mandatory professional reporting requirements in Australia, other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Associations Incorporation Act 1991 of the Australian Capital Territory. The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

**(a) Property, plant and equipment**

Property, plant and equipment are brought to account at cost or at independent valuation, less, where applicable, any accumulated depreciation or amortisation. The depreciable amounts of all fixed assets having a limited useful life are depreciated over their useful lives commencing from the time the assets are ready for use. Minor fixed assets are written off in the year of acquisition. The carrying amount of fixed assets is reviewed annually by management to ensure it is not in excess of the remaining service potential of those assets. The Society uses both the straight line and diminishing value methods of calculating depreciation on fixed assets over useful lives between two and a half and five years.

**(b) Cash flows**

For the purposes of the statement of cash flows, cash includes cash on hand, travellers cheques, cash at bank and bank bills maturing within one year.

**(c) Foreign currency transactions and balances**

Foreign currency transactions during the year are converted into Australian currency at the rate of exchange ruling at the date of the transaction. Amounts receivable and payable in foreign currencies at balance date are converted at the rates of exchange ruling at that date. All exchange differences are brought to account in the statement of financial performance of the financial year in which they arise.

**(d) Income tax**

No provision for income tax has been made in the financial report, as the Society is believed to be exempt from income tax.

**(e) Comparative information**

Where appropriate, comparative information has been reclassified to assist in the understanding of the financial report.

**(f) Revenue recognition**Membership subscriptions

Membership fees are payable annually in advance and are due on the anniversary of the month of joining. Membership fees are treated as income when the subscription is received except for fees received from new members. Fees received from new members whose membership has not been approved prior to year end are brought to account as income in advance (current liability) and carried forward to the year in which the membership is approved.

Conference income and expenditure

Conference income and expenditure which is received or expended prior to year end, but which relates to a conference to be held after year end, is brought to account as conference income in advance (current liability) and conference prepaid expenses (current or non-current asset) and is carried forward to the year in which the event is held.

Where conference administration is outsourced, income received and expenditure incurred by the conference organiser prior to year end, but which relate to a conference to be held after year end, have not been brought to account. Gross income and expenditure is recognised regardless of whether the conference administration is outsourced.

Other revenue

Interest and other income is brought to account when earned.

**(g) Adoption of Australian Equivalents to International Financial Reporting Standards**

The Australian Accounting Standards Board has determined that Australian Equivalents to International Financial Reporting Standards ("AEIFRS") will apply to Australian reporting entities for financial years commencing on or after 1 January 2005. This requires the production of accounting data for future comparative purposes at the beginning of the next financial year.

Management, in consultation with the auditors, are assessing the significance of changes resulting from the introduction of AEIFRS and, where applicable, preparing for their implementation. This includes assessing major changes in accounting policies that may arise from differences between existing Australian Accounting Standards and the new AEIFRS and, where applicable, reviewing the adequacy of existing systems and implementing revised processes and procedures to ensure that financial reporting requirements under the new AEIFRS will be met.

Management do not believe that there will be any major changes to the association's accounting policies with the implementation of AEIFRS and that there will be no material financial effect.

	<b>2005</b>	<b>2004</b>
	\$	\$
<b>Note 2: Revenue from Ordinary Activities</b>		
<i>Operating activities:</i>		
Revenue from sale of goods:		
Publications	6,694	6,499
Total revenue from sale of goods	<u>6,694</u>	<u>6,499</u>
Revenue from services:		
Membership fees	84,371	70,335
Special projects	52,968	48,750
Conferences	209,203	179,846
Sponsorship	9,045	68,664
Total revenue from services	<u>355,587</u>	<u>367,595</u>
<i>Total revenue from operating activities</i>	<u>362,281</u>	<u>374,094</u>
<i>Non-operating activities:</i>		
Interest	7,450	3,571
<i>Total revenue from non-operating activities</i>	<u>7,450</u>	<u>3,571</u>
<i>Total revenue from ordinary activities</i>	<u>369,731</u>	<u>377,665</u>
<b>Note 3: Expenses From Ordinary Activities</b>		
Depreciation of computers and software	239	186
<b>Note 4: Auditors' Remuneration</b>		
Remuneration of the auditor for:		
• auditing or reviewing the financial report	3,998	4,528
• other services	-	36
<b>Note 5: Cash Assets</b>		
Cash at bank	85,854	80,287
Cash on deposit	102,725	50,000
Cash on hand	200	200
	<u>188,779</u>	<u>130,487</u>



**Note 6: Receivables**

## CURRENT

Trade and other debtors	5,488	7,086
Accrued interest	1,994	1,403
	<u>7,482</u>	<u>8,489</u>

**Note 7: Other Assets**

## CURRENT

Prepaid conference expenses	6,884	4,916
Other prepayments	2,267	752
	<u>9,151</u>	<u>5,668</u>

## NONCURRENT

Prepaid conference expenses	5,907	-
-----------------------------	-------	---

2005

2004

\$

\$

**Note 8: Property, Plant and Equipment**

Furniture and equipment, at cost	489	489
Accumulated depreciation	(489)	(489)
	<u>-</u>	<u>-</u>

Computers and software, at cost	914	464
Accumulated depreciation	(440)	(201)
	<u>474</u>	<u>263</u>
	<u>474</u>	<u>263</u>

*Movements in carrying amounts:*

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year

	Furniture & equipment	Computers & software	Total
	\$	\$	\$
Opening balance	-	263	263
Additions	-	450	450
Disposals	-	-	-
Depreciation expense	-	(239)	(239)
Closing balance	-	474	474

**Note 9: Payables**

## CURRENT

*Unsecured liabilities:*

Owing to related parties	33	-
Creditors and accrued expenses	10,146	5,315
	<u>10,179</u>	<u>5,315</u>

**Note 10: Unearned Revenue**

Income received in advance	1,000	4,560
	1,000	4,560

**Note 11: Retained Surplus**

Retained surplus at the beginning of the year	135,032	88,977
Net surplus attributable to members of the Society	65,582	46,055
Retained surplus at the end of the year	200,614	135,032

**Note 12: Board Members**

The names of Board members who held office during the financial year were:

Dr Anne Barlow	Mr Graeme Harvey	Mr Anton Mischewski	Mr David Turner
Dr Diana Beere	Ms Penny Hawkins	Dr Jenny Neale	Ms Nan Wehipeihana
Dr Rick Cummings	Mr Thomas Hay	Dr John Owen	Ms Jenny Young
Ms Susan Dawe	Dr Robert Lake	Ms Sue Paterson	
Ms Christine Fahey	Ms Kim Lazenby	Mr Graham Smith	
Ms Susan Goff	Ms Merrian McCormick	Mr Craig Trimble	

Those Board members who have been paid for providing professional services, such as training, to the Society, have done so under either normal commercial or concessional terms and conditions. Board members also received reimbursement of out-of-pocket expenses incurred on behalf of the Society. No other remuneration was received by Board members during the financial year.

**Note 13: Society Objectives and Contact Details**

The Society is an association incorporated under the Associations Incorporation Act 1991 of the Australian Capital Territory. The aim of the Society is to establish and promote ethics and standards in evaluation practice within Australia and New Zealand. The Society does not maintain an office. The postal address of the Society is P.O. Box 223, Lyneham, ACT, 2602, Australia.

	2005	2004
	\$	\$
<b>Note 14: Cash Flow Information</b>		
(a) Reconciliation of net cash relating to operating activities to net surplus		
Net surplus	65,582	46,055
Non-cash flows in operating surplus:		
Depreciation and amortisation	239	186
Changes in assets and liabilities:		
Receivables	1,007	(5,733)
Other current assets	(9,390)	(1,491)
Payables	4,864	4,789
Unearned revenue	(3,560)	4,560
Net cash relating to operating activities	58,742	48,366

(b) Non-cash transactions

There were no non-cash investing or financing transactions during the current financial year.

(c) Unused credit facilities

The Society does not have any credit facilities.

**Note 15: Financial Instruments**

This note sets out information regarding risks associated with financial instruments.

**(a) Net Fair Values**

The net fair value of financial assets and liabilities approximates the values shown in the statement of financial position and the notes thereto.

**(b) Credit Risk**

Credit risk is the risk that a financial asset will not be realised by the Society due to the default of the debtor.

The financial assets subject to credit risk are as follows:

	<b>2005</b>	<b>2004</b>
<b>Financial Assets:</b>	<b>\$</b>	<b>\$</b>
Cash and term deposits	188,579	130,287
Receivables	7,482	8,489
Maximum exposure	<u>196,061</u>	<u>138,776</u>

With the exception of the following, the Society does not have any material credit risk exposure to any single debtor or group of debtors:

- cash at bank and term deposits held with and accrued interest receivable from ANZ Bank \$190,573 (2004:\$131,690)

**(c) Interest Rate Risk**

Interest rate risk is the risk that the value of a financial asset or liability will change due to interest rate fluctuations. The weighted average effective interest rate applicable to each class of financial asset and liability which is subject to interest rates are as follows:

- \$85,854 at 3.9% in respect of variable rate cash deposits (2004: \$80,287 at 4.25%)
- \$102,725 at 5.7% in respect of fixed rate cash deposits (2004: \$50,000 at 5.45%)

## AES MEMBERSHIP STATISTICS

Region	1 July 1999	1 July 2000	1 July 2001	1 July 2002	1 July 2003	1 July 2004	1 July 2005
NZ - Auckland	26	23	24	26	29	33	31
NZ - Wellington & South Island	77	72	80	84	84	97	108
NZ - South Island	10	3					
ACT	68	71	64	72	65	50	75
NSW	105	107	94	100	104	92	103
NT	36	29	19	16	15	21	13
QLD	77	70	63	74	83	87	87
SA	64	63	52	51	55	56	71
TAS	16	13	7	7	10	14	12
VIC	132	129	109	125	124	127	138
WA	67	67	62	66	72	58	71
International	15	18	18	20	17	17	19
Reciprocal	1	1	1	1	1	1	1
<b>TOTAL</b>	<b>694</b>	<b>666</b>	<b>592</b>	<b>642</b>	<b>659</b>	<b>652</b>	<b>729</b>
<b>New members</b>	<b>74</b>	<b>48</b>	<b>89</b>	<b>134</b>	<b>151</b>	<b>142</b>	<b>209</b>
<b>Non renewals</b>		<b>76</b>	<b>163</b>	<b>102</b>	<b>134</b>	<b>149</b>	<b>132</b>

AUSTRALASIAN  
**EVALUATION**  
SOCIETY INC.

**APPLICATION FOR MEMBERSHIP\***

**Return with payment to:** AES, P O Box 5223, LYNEHAM, ACT 2602, Australia  
Tel: +61 2 6262 9093 Fax: +61 2 6262 9095 Email: aes@aes.asn.au Web: www.aes.asn.au

**TAX INVOICE ABN 13 886 280 969**

Title: \_\_\_\_\_ Given Name: \_\_\_\_\_ Surname: \_\_\_\_\_  
 Position: \_\_\_\_\_  
 Organisation: \_\_\_\_\_  
 Address for Correspondence: \_\_\_\_\_  
 \_\_\_\_\_ State/Country: \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Phone: Work: \_\_\_\_\_ Home: \_\_\_\_\_ Mobile: \_\_\_\_\_  
 Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**MEMBERSHIP CATEGORY:**  Personal  Position

**EMPLOYMENT SECTOR (tick one box only)**

<input type="checkbox"/> New Zealand Government	<input type="checkbox"/> Private Sector
<input type="checkbox"/> Commonwealth Government Australia	<input type="checkbox"/> Unwaged/retired
<input type="checkbox"/> State Government Australia	<input type="checkbox"/> Higher Education
<input type="checkbox"/> Local Government Australia	<input type="checkbox"/> Consultancy Firm
<input type="checkbox"/> Not-for-Profit Organisation	<input type="checkbox"/> Other (incl. Overseas)

**PRIVACY**

Members contact details are used to provide members with AES publications and information on national and regional activities. Details are published in the annual Directory of Members which is sent to all members and designed to facilitate professional networking and communication. Information is not provided to any other party or on-sold to any other organisation or individuals.

**FIELD OF INTEREST (please number in order)**

<input type="checkbox"/> Health	<input type="checkbox"/> Training	<input type="checkbox"/> Crime Prevention / Justice	<input type="checkbox"/> Information Technology
<input type="checkbox"/> Human Services	<input type="checkbox"/> Community Development	<input type="checkbox"/> Public Sector	<input type="checkbox"/> Education
<input type="checkbox"/> Evaluation Methodology	<input type="checkbox"/> Evaluation Theory	<input type="checkbox"/> Environment	<input type="checkbox"/> Human Resource Development
<input type="checkbox"/> Indigenous Evaluation	<input type="checkbox"/> Transport	<input type="checkbox"/> Arts / Heritage / Culture	<input type="checkbox"/> Audit / Performance Measurement

Other: \_\_\_\_\_  
**PLEASE ATTACH DETAILS OF YOUR EVALUATION INTERESTS/QUALIFICATIONS/EXPERIENCE (no more than one A4 sheet)**

**APPLICATION DATE:** \_\_\_\_\_ / \_\_\_\_\_ / 200

<input type="checkbox"/> \$A125 + \$12.50 = \$137.50	Full membership (incl. GST) – Australian Members
<input type="checkbox"/> \$A125	Full membership (excl. GST) – NZ & Overseas Members
<input type="checkbox"/> \$A65	Member of Canadian Evaluation Society (living outside Australasia)
<input type="checkbox"/> \$A65 + \$6.50 = \$71.50	Full time student* (incl. GST) – Australian Members
<input type="checkbox"/> \$A65	Full time student* (excl. GST) – NZ & Overseas Members

\*Please supply documentation

**CREDIT CARD: Visa / Mastercard / Bankcard / AMEX accepted**

Card Number: \_\_\_\_\_ Card holder Name: \_\_\_\_\_  
 Expiry Date: \_\_\_\_\_ Signature: \_\_\_\_\_

If accepted as a Member, I will be bound by the Society's Constitution and Code of Ethics. (Copies of the above documents are available on the Society's web site or through National Office). I understand that my name and contact details will appear in the AES Directory of Members.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Applications for membership require ratification by the AES Board. Applicants will be notified as soon as approval is received.**