



Evaluation and Impact Specialist

Position Description

Role Specifics

Direct reports	0
Reports to	Chief of Staff
FTE	1.0 (Full-Time)
Location	Flexible - PLACE functions as a remote/hybrid workforce
PLACE Level	3
Salary Range	\$110,000 - \$130,000 + superannuation

Role Summary

The Evaluation and Impact Specialist will lead PLACE's efforts to embed robust monitoring, evaluation, and learning practices. This role ensures that PLACE's impact is measurable, and that evidence informs continuous improvement, both within PLACE and across the sector.

Reporting to the Chief of Staff, the Evaluation and Impact Specialist will work closely with PLACE's functional teams and stakeholders to develop frameworks, tools, and practices that enable data-driven decision-making and foster a culture of learning. The Evaluation and Impact Specialist will also provide technical leadership in evaluating the outcomes of place-based initiatives and promoting the use of evidence to drive change.



Who We Are

Partnerships for Local Action and Community Empowerment (PLACE) is a not-for-profit organisation, committed to collaborative, community-driven approaches to create impactful and lasting change.

It is our vision to enable communities and governments to jointly decide on matters that are most important to our lives. We lead national initiatives to develop workforce strategies, enhance place-based practices and improve data monitoring and evaluation.

At PLACE, we are dedicated to creating lasting change through understanding, action and empowered governance.

Areas of Responsibility

1. Monitoring and Evaluation Leadership

- Support the design and implementation of a comprehensive UMEL framework for PLACE, aligning with the organisation's strategic objectives.
- Develop evaluation tools and methodologies to assess the impact of PLACE's programs and services, as well as broader place-based initiatives.
- Lead the collection, analysis, and interpretation of data to monitor PLACE's progress and outcomes.
- Support stakeholders in embedding monitoring and evaluation practices into their place-based initiatives.

2. Learning and Improvement

- Facilitate learning processes across PLACE to ensure insights from monitoring and evaluation inform decision-making and continuous improvement.
- Develop mechanisms for sharing lessons learned with internal teams, partners, and the broader sector.
- Promote a culture of learning within PLACE, encouraging staff and stakeholders to reflect on successes and challenges.



3. Stakeholder Engagement

- Work with communities, funders, and government partners to co-design evaluation frameworks that reflect their needs and priorities.
- Provide technical support and capacity-building to stakeholders, enabling them to use UMEL practices effectively.
- Collaborate with PLACE’s Learn and Share function to translate evaluation insights into accessible tools and resources.

4. Data Integration and Analysis

- Collaborate with the Strengthen Data team to integrate data governance and utilisation practices into UMEL frameworks.
- Ensure data collected through UMEL activities is ethical, reliable, and actionable.
- Use data visualisation tools and techniques to present findings in engaging and meaningful ways.